



NEW HAVEN PUBLIC SCHOOLS

Connecticut

**Food Service Task Force Committee
Regular Meeting Minutes
Wednesday, January 10, 2024
Meeting held via Zoom**

I. Call to Order: The meeting was called to order at 5:00PM by Dr. Orlando Yarborough.

Attendees: Dr. Orlando Yarborough (Chair), Mr. Matt Wilcox (Vice-Chair), Mr. Thomas Lamb, Dr. Michael Finley, Mr. Baron Young, Ms. Jennifer Punzo, Ms. Salina Manning

**II. Introductions
And
Announcements:** Dr. Yarborough announced that future meeting dates and times will need to be adjusted due to a scheduling conflict. New dates and times will be announced once approved.

**III. Food Service
Update:** The official state review is complete. Positive feedback as well as areas of needed improvement were given. Some corrective actions were done immediately while others will be completed by January 19, 2024 to remain in compliance with state regulations. The Food Service Department received positive responses during the Mayoral Inauguration catering event.

**IV. Food Allergy
Plan Review:** The Food Allergy Plan has been finalized, posted, and can be viewed on the New Haven Public Schools website under Food. It was recommended that links be inserted in the Health and Wellness, Student and Families, and Student and Family Handbook sections linking those areas to the Food Allergy Plan for easier navigation.

**V. Update on
Plan for
Expanding
Access to
Locally-
Grown Healthy,
Sustainable
Food,
Decreasing
Packaging
Waste,
and Increasing
Opportunities
For Food
Donation, Food Rescue,
and Composting** There were no updates on this topic. This will remain on the agenda for the next meeting.



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**VI. Updates from
School Break
Groceries
Subgroup:**

Debriefing has been scheduled for January 11, 2024. An update discussing the December 27, 2023 food distribution will be given during the February meeting. A discussion ensued detailing the following:

- a. Researching the possibility and sources related to obtaining more funding to provide more food to families
- b. Calculating the amount of funding needed
- c. Exploring methods and resources to gather information to identify families with food insecurity

**VII: Other
Business:**

None

NEXT MEETING:

The next meeting is scheduled for Wednesday, February 14, 2024. A notice will be sent if this date and/or time changes. Agenda items are due to Chair (Dr. Orlando Yarborough, III) and Vice-Chair (Matt Wilcox) by 10:00 a.m. on Wednesday, February 7, 2024.

Adjournment:

On the Motion by Dr. Orlando Yarborough to adjourn at 5:28PM.

Respectfully Submitted,

Cheryl Myers

Cheryl Myers
Central Kitchen
Administrative Assistant